

John Hancock

Ms. Giaquinto

Social Studies 7, Period 2

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The Greatest Title Ever

Notice the format of my paper. The entire document is double-spaced. Twelve-point, Times New Roman is the standard font. Notice that nothing is bolded, underlined, or in italics. We are not published writers, so we should not do anything fancy with our titles. As you edit your papers, you should make sure the paper follows this format.

Look, I started a new paragraph. Notice that I did not add an additional space between paragraphs. I simply hit the enter key once, tabbed to indent, and then began typing again. You should do this too in your papers. There should be no giant gaps between the title or your paragraphs. Make sure all of your paragraphs are indented. They should all line up. To make sure that your indentations are all exactly the same, I suggest using the tab button to indent instead of hitting the space bar five times. Also, notice I just said five, I did not use the number. Any time you use a number that is less than 100, you should spell it out.

Wow! Here is a new paragraph. Notice that I did not use a contraction. Contractions make papers informal. Also, make sure to watch your capitalization. If you are speaking about a person, like Andrew Jackson, both of his names are capitalized. All locations should be capitalized as well.

In the upper left hand corner, you can see the appropriate heading for this paper. Your paper is due on Wednesday, February 20, 2019, so I used that as the date. If you look in the upper right hand corner, I put my last name and the page number. Please do not forget to do this.